



Special Olympics Malta

Expression of Interest

Medals for Athletes participating in the Invitational Games of Special Olympics Malta

13th May – 18th May 2022

EOI: Ref SOM Malta 2022/04

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For any clarifications, please contact the SOM via email on c.damato@specialolympicsmalta.org or telephone on **21318648**. Offers, together with supporting documentation, must reach the Special Olympics Offices via email on c.damato@specialolympicsmalta.org

Special Olympics Malta

National Pool Complex Floor 1, Maria Theresa Spinelli Str., Tal-Qroqq, Gzira, Malta. GZR 1712

Tel: +356 2131 8648 – Mob: +3569989 1687 – Email: info@specialolympicsmalta.org



1. Scope

Malta shall be hosting International Games for Special Olympics Malta from the 13th of May till the 18th of June 2022, which event shall be organized by Special Olympics Malta (SOM). For this event, the participation of approximately seven hundred (700) athletes is forecasted.

2. Timetable

	DATE	TIME
Date of Issue of this Expression of Interest	13/10/2021	1:00pm
Deadline for request for any additional information from the Special Olympics Malta (SOM):	15/10/2021	11.00am
Last date on which additional information can be issued by the SOM	15/10/2021	11.00am
Deadline for Submission of Offers (unless otherwise modified in terms of Clause 10.1 of the General Rules Governing Tendering)	27/10/2021	11.00am
Offer Opening Session (unless otherwise modified in terms of Clause 10.1 of the General Rules Governing Tendering)	13/10/2021	12.00am
* All times Central European Time (CET)		

3. Minimum Specifications

The following minimum specifications are being requested:

Medals should be memorable and designed to reflect the cultural relevance of the location where they are being held in this case Malta. Designs will be presented by SOM in collaboration with the designated marketing company.

A. Lanyards of Medals:

The lanyard or ribbon that carries the medal and goes round the neck, need to be 6cm in width. Colours and patterns of the overall games identity will be used. Typography will be printed on these lanyards or ribbon in one colour for increased legibility.

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B: Medal Front

The front side of the medal needs to have the name and logo of the event, the date and location (Malta). The design can replicate the diecut from the main logo or be a simple shaped medal.

C: Medal Back

The backside should include the slogan of the event.

D: Medal and Neck Ribbon Attachment

The medal attaches the lanyard through a metal holder.

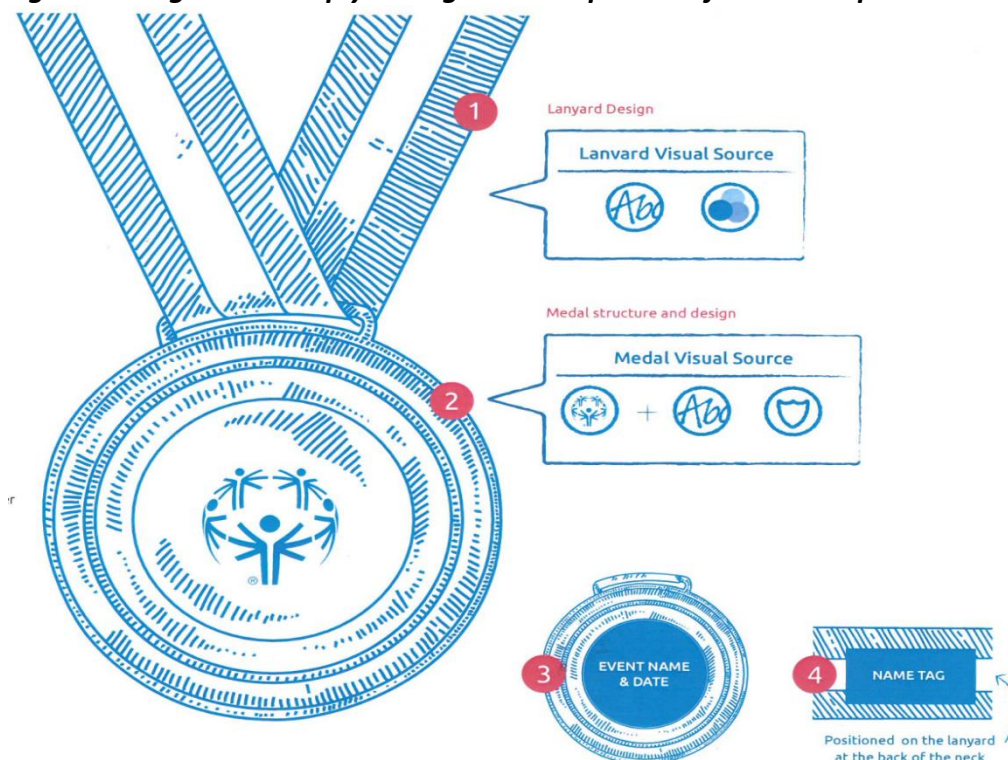
E: Size and Specs

The medal size shall be 7.5cm in diameter and 0.5 thickness. The design and material can be innovative to reflect the global event.

F: Name Tags

All lanyards or ribbons must have a tag (on the back neck).

The images below give will help you to get a clear picture of what is expected:



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4: Approximate Quantity

Medals									
	Gold	Silver	Bronze	4th	5th	6th	7th	8th	Participation Ribbons
Athletics	90	90	90	87	58	25	15	10	20
Bocce	68	68	68	30	30	25	8	8	8
Bowling	85	85	85	52	30	20	6	6	6

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Football 5-a-side	18	18	18	18	10				
Swimming	90	90	90	87	58	25	15	10	30
Table Tennis	40	40	40	30	20	15	10	10	10
Total	391	391	391	304	206	110	54	44	74

5: Assumptions and risks

- a) It is being assumed that the event shall be held as planned.
- b) It is being assumed that the attire shall be provided to 700 athletes participants by the end of February 2022.

6: Agreement and Duration

The Special Olympics committee shall enter into agreement with the multiple service providers to meet the requirements and specifications of all the attire for this international event.

7. Submission of Documents

Interested retailers are expected to submit their interest by the deadline date as stipulated in the Timetable in Paragraph 2. Offers submitted after the closing date and time shall not be considered.

The offer should contain a full proposal, with the following minimum details.

- Details of the proposed medals
- Detailed distribution for the medals
- Details confirming the minimum requirements as specified in article A & B, together with any other ancillaries that can be provided,
- Pricing strategy, meeting as minimum the requested details as per article 8
- Information on Payment terms and Cancellation fees

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- Samples of attire
- Other details / conditions which may be deemed appropriate by the retailer, and which shall be forming part of the contract.
- Sample of Medal and Ribbon

7. Selection and Award

Final selection will be made by the SOM according to the details received from the bidders and will be taking into consideration the minimum requirements set by the SOM, availabilities, sizes, quality, and pricing.

SOM reserves the right to enter into multiple agreements, and this contract is not exclusive for all the participants of this event.

Logo shall be provided by SOM and the retailer shall collaborate with the designers and company designated by SOM.

SOM reserves the right to enter into agreement with the cheapest offer or any of the offers received based on but not limited to the following:

- Quality
- Quantity
- Printing
- Offers/deals
- Deadlines

8.Pricing Strategy

As minimum, the offer shall include the pricing strategy as below:	
	Prices per Medal including printing
Medal	
Ribbon	

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